

For SPONSORING ORGANIZATIONS REPRESENTATIVES

1b. Sponsoring Organization Information

Name of Sponsoring
Organization: _____

2b. Sponsoring Organization Representative Information

Name of
Representative: _____

Last

First

Middle

Former Name(s)

Phone: _____

FAX: _____

Email: _____

Please contact OCCD immediately if there have been any changes in Sponsoring Organization or Sponsoring Organization Representative contact information.

3b. Trainer Name

Last

First

Middle

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4. Training Session Type (please select only ONE of the following)

- Community training session, Set One Standards (must be at least one hour and be presented by a Community or Master Trainer or a Registered Sponsoring Organization)
- Master training session, Set Two Standards (must be at least one hour and be presented by a Master Trainer or a Registered Sponsoring Organization)
- Master training session, Set Three Standards (must be at least three hours and be presented by a Master Trainer or a Registered Sponsoring Organization)

5. Length of training session (please select only ONE of the following)

- 1-3 hours
- 3-6 hours
- 6-10 hours
- 10 or more hours

6. Title of the training session

The title must clearly inform participants of the topic of the session.

Principles of Learning Environments for Preschoolers

7. Summary Description of the training session

50 words or less; Your description must match the objectives and agenda.

Come to get some ideas for good learning environments for preschoolers. Learn how you can arrange effective and appropriate learning centers in your program. Core Knowledge Category: Learning Environments & Curriculum, Set One



8. Core Knowledge Categories proposed for the training session

For each core knowledge category selected, objectives must be developed that address standards.

- *For training sessions that will meet for 1-3 hours, select **one** core knowledge category.*
- *For sessions that will meet for 3-6 hours, select **no more than two** core knowledge categories.*
- *For sessions that will meet for 6-10 hours, select **no more than three** core knowledge categories.*
- *For sessions that will meet for over 10 hours, you may select **up to 10** core knowledge categories.*

Please note that core knowledge categories will be listed on the training certificate, and the trainer will write the number of hours of content per core knowledge category.

- | | |
|--|--|
| <input type="checkbox"/> Diversity | <input type="checkbox"/> Observation & Assessment |
| <input type="checkbox"/> Families & Community Systems | <input type="checkbox"/> Personal, Professional & Leadership Development |
| <input type="checkbox"/> Health, Safety & Nutrition | <input type="checkbox"/> Program Management |
| <input type="checkbox"/> Human Growth & Development | <input type="checkbox"/> Special Needs |
| <input checked="" type="checkbox"/> Learning Environments & Curriculum | <input type="checkbox"/> Understanding & Guiding Behavior |

9. Standard(s) and Objective(s) addressed by the training session

Using the Core Body of Knowledge, please find each core knowledge category selected and review the relevant set of standards that will be addressed. (Set One, Set Two, or Set Three). List the core knowledge category or categories and the selected standard(s). For each core knowledge category selected above, at least one standard must be addressed.

The objectives will describe what the participants will be learning in the training session. Develop at least one objective for each standard that had been selected. Look on page 6 of the Core Body of Knowledge to find words in each set of standards that could be used to describe what the participants will be learning. The objectives must match the language of the standards and core knowledge categories.

Core Knowledge Category	Standard	Objective
<p>Learning Environments & Curriculum</p>	<p>SET ONE: An overview of major principles, theories, and research on learning environments</p>	<p>Participants will gain an overview of the basic principles of learning environments for preschoolers.</p> <p>Participants will make plans to add learning centers in their settings.</p>



Oregon Registry Trainer Program

Core Knowledge Category	Standard	Objective



10. Reflection activity/activities included in the training session

The trainer must include at least one reflection in each training session.

Draw pictures of the places you liked to play as a child. Discuss as a whole group to share stories and bring out characteristics that made them important, interesting or attractive to children.

11. Professional Action activity/activities included in the training session

The trainer must include at least one professional action activity in each training session.

Make a list of three things you would like to change in your learning centers.

12. Agenda for the training session

Please include the reflections and the professional action activities. Include content that teaches the objectives to meet the standards outlined in Items 9 and 10 above.

- ***Reflection Activity: Draw pictures of places you liked to play as a child***
- ***Share childhood stories, making a list of characteristics of those favorite places***
- ***Principles of arranging learning environments for preschoolers (referring back to stories)***
- ***In small groups, develop posters that describe what you think is important in arranging good environments for young children***
- ***Developing and equipping learning centers***
- ***Professional Action Activity: Make a list of three things you would like to change in your learning centers***
- ***Closing, evaluation, certificates***



16. Adult Education/Adult Development

Complete only if you are proposing a training session that focuses on adult development and/or adult education. Check the topic areas of adult development/education that are being presented and the number of hours of the session pertaining to each topic.

Please Check	Topic Area	Hours per Topic Area
<input type="checkbox"/>	Theories of adult development	
<input type="checkbox"/>	Theories of adult education	
<input type="checkbox"/>	Application of theories to practice	
<input type="checkbox"/>	Parent education	
<input type="checkbox"/>	Developing training sessions	
<input type="checkbox"/>	Training presentation techniques	
<input type="checkbox"/>	Training environments	
<input type="checkbox"/>	Training materials & equipment	
<input type="checkbox"/>	Training equipment	
<input type="checkbox"/>	Mentoring	
<input type="checkbox"/>	Training as a business	
<input type="checkbox"/>	Advertising/marketing your training sessions	

