



2009 Individual Request for Oregon Afterschool Conference Financial Assistance

I am requesting financial assistance in an amount of \$35 to support me in paying for registration fees for *The Oregon Afterschool* conference, to be held November 21, 2009, at the Red Lion Inn in Salem, Oregon. I understand I am responsible for registering separately for the conference.

I attest that I work in an Oregon Child Care Division licensed program and that the financial assistance is necessary to enable me to attend this conference. I understand that these funds will be paid directly to Oregon Recreation & Park Association (ORPA), and that I am responsible for paying for any other related fees, such as, hotel, meal, travel. I understand that I will receive no funds directly and that no funds are owed to me.

I understand I must attend the conference in order for these funds to be paid to the sponsor. If I am unable to attend, I must cancel my registration and financial assistance by November 9, 2009. I understand I am responsible for paying any fees related to canceling my registration. If I do not attend the conference--and did not cancel my registration by that date--I understand that I am responsible for paying the entire registration fee.

Applicant Name: _____

Amount Requested: _____

Organization: _____ CCD#: _____

Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

Applicant signature agreeing to above stipulations

Date

Financial assistance is available only to Oregon applicants who are working in a licensed program and will be provided on a first-come, first-served basis. If you have questions, please call 503-725-8542 or toll free 1-877-725-8535.

Submit this request by fax to 503-725-5430 or send to PSU-OCCD • PO Box 751 • Portland OR 97207 •Attn: Oregon Afterschool Conference. If you receive assistance, **you will be notified by phone or email** with a code to write on your conference registration form.

Office use only:

Approved _____ Code # _____ Denied _____ Notified _____

Amount _____ Index Code _____ Dept Approval _____